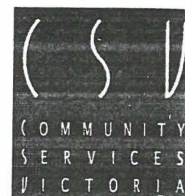


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Our reference  
Your reference

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92/1528

copies distributed  
to John Bridgfoot  
Lynne Jordan  
Richard Clarke  
Ian Weibgen 23/7/93



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**TO: DIRECTORS - FOR ACTION  
REGIONAL DIRECTORS - FOR INFORMATION**

**FROM: DR JOHN PATERSON, SECRETARY**

**DATE: 5 JULY 1993**

**SUBJECT: PROMULGAMATION OF DEPARTMENTAL INSTRUCTION FOR REPORTING ALLEGATIONS OF PHYSICAL OR SEXUAL ASSAULT TO THE POLICE**

**Purpose: To advise you that program areas should now make arrangements for the promulgation of the Departmental Instruction for Reporting Allegations of Physical or Sexual Assault to the Police(DI 93/8).**

1. The attached instruction (DI 93/8) was endorsed by Departmental Executive 7 June 1993.
2. The instruction applies in all programs where a client is in the care of DH&CS, that is, where a client resides in a residential service directly managed by the Department, or the client is a statutory client of the Department. Each of the relevant program areas will need to compile detailed definition of those clients identified as statutory, and attach such definition as Appendix 1 to DI 93/8.
3. Where the client is in the care of the Department, all allegations of physical or sexual assault must be reported to the Police.
4. This instruction represents the set of minimum standards for reporting allegations of physical or sexual assault. Individual programs will need to consider additional requirements, and include these requirements as Appendix 2 to DI 93/8.
5. Programs should now make arrangements for the promulgation of DI 93/8, including Appendices 1 and 2 where relevant.
6. Copies of the instruction are available through Registry, 115 Victoria Parade, Fitzroy, telephone 412 6971.

**Recommendations:**

7. That you note the above information.
8. That you arrange for the promulgation of DI 93/8 for reporting allegations of physical or sexual assault to the Police.

  
(DR) JOHN PATERSON  
SECRETARY, HEALTH & COMMUNITY SERVICES



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