



Department of
Community Welfare Services
Victoria

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our ref
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ENS:JE

1ST SEPTEMBER, 1983

TO: MR. LLOYD OWEN, SUPERVISOR OF RECEPTION AND
YOUTH TRAINING CENTRES

FROM: DR. EILEEN N. SLACK, SUPERINTENDENT

RE: REQUEST FOR 100% HIGHER DUTIES ALLOWANCE FOR
MR. ROSS McINTYRE AS ACTING DEPUTY SUPERINTENDENT - CASE PLANNING

During Mrs. Minister's recreation leave which is the 12th September to 5th October, 1983, Mr. Ross McIntyre will be holding this position with full authority and responsibility. We cleared permission for this assignment from Ms. Snyder last month in a conversation she had with Marilyn around the 8th August. It is my opinion that there should be no reduced allowance applied against this assignment.

I request that you bring this matter to the attention of the Personnel Officer, so that Ross is not penalized in any respect as he assumes this critically important position.

Many thanks.

Eileen Slack

DR. EILEEN N. SLACK
SUPERINTENDENT

c.c. Mr. Michael Olijnyk, Director of Institutional Services, Family
and Community Services Division.

Ms. Joan Snyder, Officer-in-Charge, Liaison and Referral.

Mr. Ross McIntyre

To: Mr. Bill Batt

*Bill, will you please initiate
any paper work from your desk
which is necessary in this
case. Many thanks -*

Eileen