

This is the Annexure marked "A" referred to in the witness statement of Br Christopher Wade



MARIST COLLEGE CANBERRA
MINUTES OF THE EXECUTIVE MEETINGS NO.12

Held at Marist College Canberra on

Friday 15 April 1994

PRESENT: Brother Christopher Wade
Brother Anthony Boyd
Brother David Hall
Frank O'Shea
Sheelah Egan
Chris Morrissey
Russ Johnson
Elizabeth McKenna

BUSINESS OF THE MEETING

1. Prayer

Minutes of Meeting No.11

2. The minutes were accepted.

3. **Dress Code for Staff**

Sheelah Egan submitted for information papers outlining the above in two schools. She will continue to gather other relevant information before submitting a draft to the Executive for consideration.

4. **Trial AST/Moderation Day**

Frank O'Shea submitted a paper to the Executive for discussion. The ACT Board of Secondary School Studies are running a formal trial for the first time this year. They will provide supervisors and the date suggested is Tuesday 19 July for the Trial AST. Frank recommended that we participate in the proposed Trial AST.

Frank said Marist has also been asked to host the Studies in Society (History) teachers for Moderation Day on Wednesday 27 July. All Colleges take turns to host some particular group of teachers. The Executive agreed that although this may involve some disruption to classes it would be good for the College. The cleaning staff (Berkeley Challenge) would be asked to clean the areas involved, i.e. Theatre and Parents Building, prior to the day of the meeting.

Frank agreed to prepare a draft item for the Newsletter on the possibility of Moderation Day being a non-school day, since it would be difficult to occupy Years 7 & 8 with all the other things that will be happening.

2.

5.

Walkathon

We will need to look at the possibility of changing the date of the Walkathon, set down for Tuesday 26 July in the calendar, because of the above. It would not be a good arrangement to have two non-school days together, and in the same week.

6.

Protective Behaviours

Brother David gave notice of the introduction of a Protective Behaviours Program in the Senior College and Junior School next Semester. A training session for staff will be held on the Staff Development day at the start of Second Semester. The staff involved in teaching the Protective Behaviours Program will be the RE staff in the Senior College, and all teachers in the Junior School. On the training day a representative from CARE and Glenn Roff from the CEO would be involved. The program has been put through a number of CEO schools and it is the wish of the Provincial and Council that it be implemented in the four Marist schools.

7.

Religious Education - Training of Staff

Brother David suggested some money in the budget should be set aside for the training of staff in Religious Education. The Executive will consider this after Brother David provides more information about the courses available for teachers in RE and a process by which the College can provide financial assistance to teacher's involved in such courses.

Chris Morrissey commented that HECS and other course fees relating to a teacher's training all satisfy under the Training Guarantee Scheme.

8.

General Business

The Headmaster advised that an advertisement for a Janitor would be placed in Saturday's Canberra Times. It is proposed that if people are using the College premises they should be out by 10.00 pm at the latest. At the present time it is difficult to control who has keys/access to the College premises after hours and at weekends - a Janitor would make the job easier and College premises more secure.

The Headmaster said that the College would be applying through the Block Grant Authority for a Commonwealth Grant in 1995/96 for renovations/refurbishment to the classrooms and laboratories of the Science department. Based on a consultation with the Science staff, Roy Lupton and Kerry Todd submitted some recommendations for these renovations etc. and the Architect will be meeting with them next week to go over these before drawing up the sketches.
