



**CATHOLIC EDUCATION OFFICE  
DIOCESE OF TOOWOOMBA**

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<b>DIVISION</b>	S&SD
<b>AUDIENCE</b> [Primary, Secondary, Composite]	All Principals & SP School Contacts
<b>PRIORITY</b> [Urgent, For Information, For Response, for Competition]	For Information

## CEO CIRCULAR – 110 / 2006

<b>To:</b>	All Principals & Student Protection School Contacts	<b>File:</b>	716.2
<b>From:</b>	Margaret Hendriks	<b>Date:</b>	21 November 2006
<b>Pages:</b>	2	<b>Re:</b>	2007 Planning Checklist for Student Protection
<b>Contact:</b>	Ian Hunter, Chris Fry, Peter Lynam <b>Phone:</b> 46371409, 46371474, 46371472		

Dear Principals and School Contacts,

The following 2007 Planning Checklist for Student Protection may be useful in planning with staff for 2007. These events and activities are part of our effort at continuous improvement through renewal, action and reflection on Student Protection in our schools. Please ensure that all staff are made aware of and include these items in their planning for next year.

1. BIENNIAL ALL STAFF IN-SERVICE:
  - Monday 16<sup>th</sup> April - 10am-2pm in Dalby and Warwick  
- 9am-1pm in Toowoomba
  - Monday 9<sup>th</sup> July - 10am-2pm in Roma and Charleville  
- 9am-1pm in Toowoomba
  - Confirmation of agendas, presenters and venues in each location yet to be finalized
2. ANNUAL SCHOOL CONTACTS IN-SERVICE:
  - Monday 20<sup>th</sup> August - Toowoomba
  - Tuesday 21<sup>st</sup> August - Charleville
  - Wednesday 22<sup>nd</sup> August - Roma
  - Thursday 23<sup>rd</sup> August - Dalby
  - Friday 24<sup>th</sup> August - Warwick
3. 2007 NATIONAL CHILD PROTECTION WEEK:
  - 2-8<sup>TH</sup> September
  - Theme, details and suggested activities yet to be announced
4. DIOCESAN P&F SESSIONS:
  - Saturday 2<sup>nd</sup> June 2-4pm
  - Saturday 8<sup>th</sup> September 2-4pm
  - Topics and details yet to be announced

2.

5. QCEC STUDENT PROTECTION IN-SERVICE:
  - Friday 11<sup>th</sup> May 9.30am – 3.30pm
  - O'Shea Centre Brisbane
  - For Catholic School Authorities and parents
  - Topics and details still being finalized
  
6. RESOURCES BEING DEVELOPED BY CEO FOR CIRCULATION TO SCHOOLS IN 2007 INCLUDE:
  - Student Protection Induction Video package for new Staff (not available until later in the year)
  - Integrity in Ministry brochure (Code of Conduct for Staff)
  - Student Protection Brochure for Parents/Caregivers in each school
  - School Staff Meeting in-service plan and resources

Thank you for your support and attention to Student Protection in your school during 2006. The heart of Student Protection is providing safe environments for our students to learn and live in and your contribution to this is greatly appreciated. Please contact us if any further information about the checklist for 2007 is needed.

Every best wish for a safe and peaceful end to the year.

Yours sincerely,

Margaret Hendriks, Chris Fry, Peter Lynam, Ian Hunter  
Staff and School Development