

John EllisSA


29 September 2009

Fr John Usher/Michael Salmon
Polding Centre
133-141 Liverpool Street
SYDNEY NSW 2000

Dear Fr Usher

CONFIDENTIAL**Expenses**

Further to our recent discussions, I have organized to take leave in the 3 weeks commencing 6 October 2009.

My weekly consultancy fee is \$3,850. Fr Usher mentioned a 'loading' on this. With a 10% loading, the amount would be \$12,705.

Nicola and I have discussed this. In the circumstances, she will not be having time off on this occasion, as it is not convenient for her to go away right now, and the time window I have is limited by work commitments. As discussed, I feel I would benefit from a break away sooner rather than later, and do not want to leave it past this window. Therefore, I will be taking this holiday alone. However, we would like to have a break together at a suitable time, as you have offered.

The other reason for the timing is that my sister is travelling to New York during those weeks, and had previously asked me to join them. So, I have made arrangements to do so.

Given the closeness, I needed to book my flights before getting back to you, rather than in the more orderly way we had first anticipated. I trust this is ok.

Due to the operation I had on my legs earlier this year, and my past history of clots, I will only be able to do this trip if I travel in business class. After researching the fares, the most economical way to do this is to book a 'round the world' fare. This is what I have done, and will have 5 days in Europe before returning to Sydney.

The airfare is \$10,676.00. Details are attached.

I have also booked accommodation. However, apart from one of the bookings which I made through an accommodation service (\$886.77 - attached), the rest are in foreign currencies and payment is to be made

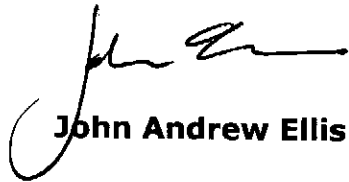
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on arrival. I therefore do not have a specific total for the accommodation. It will be around \$3,000.

I trust that all of the above is acceptable. I have paid for the airfares and accommodation deposits on my credit card. If suitable to you, I would appreciate if the salary replacement and the accrued costs [Total \$24,268] to be processed into my account at your convenience while I am away, as my salary will not be paid from next week, and I assume the credit card payments will appear on my October statement, and need to be paid early in November.

Thank you once again for enabling me to do this.

Yours, very truly



John Andrew Ellis

Confirmation for reservation

Thank you for choosing oneworld to make your Round-the-World travel reservation. You can review your reservation information below.

Step 6 - Your trip reservation

Booking reservation number: 5SCJZ7

Trip status: Confirmed

• We recommend you make a note of the booking reservation number or print this mail.

Traveller information

Mr John Ellis

Frequent flyer(s): QF 2304624

Contact information

e-mail: johnaellis@optusnet.com.au

Home phone: 61298725263

Daytime phone: 61403626253

Mobile phone: 61403626253

Other phone: 61403626253

* Your frequent traveller card(s) have been sent to the providers with your travel reservation.

Your flight selection

Sydney to New York

Sunday, October 04, 2009

confirmed

Departure: 11:15 Sydney, Australia - Kingsford Smith, terminal 1

Arrival: 17:30 New York, USA - John F Kennedy
Note: includes 1 technical stop(s)

Airline: Qantas Boeing 747-400
Airways QF107

Fare type: Business

New York to Paris

Monday, October 12, 2009

confirmed

Departure: 17:45 New York, USA - John F Kennedy, terminal 8

Arrival: 07:25 +1 day(s) Paris, France - Charles De Gaulle

Airline: American Airlines AA44 Boeing 767-300/300ER

Fare type: Business

Paris to London

Sunday, October 18, 2009

confirmed

Departure: 10:55 Paris, France - Charles De Gaulle, terminal 2A

Arrival: 11:15 London, United Kingdom - Heathrow

Airline: British Airways BA307 Airbus Industrie

Fare type: Business

A321

London to Sydney

Monday, October 19, 2009
confirmed

| | |
|-------------------------------------|---|
| Departure: 12:15 | London, United Kingdom - Heathrow, terminal 4 |
| Arrival: 20:05 +1 day(s) | Sydney, Australia - Kingsford Smith Note: includes 1 technical stop(s) |
| Airline: Qantas Airways QF32 | Airbus Industrie A380-800 |
| Fare type: Business | |

Flight payment and ticket

| | |
|----------------------|---------------------------------|
| 10,676.60 AUD | Total for all travellers |
|----------------------|---------------------------------|

| | |
|---------|--------------------------------------|
| Payment | 10,676.60 AUD to AMEX card *****1017 |
| Ticket | E-ticket |

Important Information

You can view your booking on www.checkmytrip.com

Please check Visa and Health information

For changes to your booking please contact your ticketing carrier. You will receive your e-ticket from Qantas Airways

Thank you for choosing oneworld

oneworld.com

Travel Confirmation

Thank you for booking your trip with Expedia.com.au. View this itinerary online for the most up-to-date information.

Need a hotel or a car or an activity or service in New York? Here are some options we've found for you.

▪ Car Hire - Economy Midsize Fullsize
▪ Attractions & Services - Sightseeing Dining options Ground transportation Attraction passes

-  Add a flight
-  Add another hotel
-  Search for more cars
-  Search for more Attractions
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Booked items

Hotel: New York

Hotel reserved. Your credit card has been charged in full. If your plans change, you must cancel or change your hotel reservation in advance in accordance with the Expedia.com.au and hotel cancellation policies to avoid a no-show charge. Please refer to the cancellation and change policies listed below.

Expedia.com.au itinerary number: **1098442308**

Main contact: John Andrew Ellis
Email: johnaellis@optusnet.com.au
Home phone: (0) 403626253

Traveller and cost summary

Expedia Special Rate

Reserved for: **John Ellis** Hotel: 1 adult Shared bathroom 9/10 - 11/10: AU\$257.62 per night

Amount charged for hotel reservation * **AU\$886.77**


* Includes taxes & service fees

Room options / Additional requests

We will forward your requests to the property, but we cannot guarantee that your requests will be honoured.

1 FULL

Hotel summary

 Fri 9-Oct-2009 (3 nights)

Hotel Chelsea

222 W 23rd St
New York, NY 10011
USA

Check in: Fri 9-Oct-2009
Check out: Mon 12-Oct-2009

Reservation questions: 1300 EXPEDIA (1300 397 3342) or +61 3 9639 5154 for calls outside Australia
For other information contact the hotel: Tel: 1 (212) 243-3700 Fax: 1 (212) 675-5531

Hotel Class: ★★ More lodging info

Unless specified otherwise, rates are quoted in Australian dollars.

The price shown above DOES NOT include any applicable hotel service fees, charges for optional incidentals (such as minibar snacks or telephone calls), or regulatory surcharges. The lodging will assess these fees, charges, and surcharges upon check-out.

Your room is guaranteed for late arrival.

Award points and airline may not be awarded when booking an Expedia Special Rate hotel.

Hotel rules and restrictions


Property policies

- You must be at least 18 to check in to this hotel.
- Base rate is for 1 guest.

Guest charges and room capacity

- Minimum age of children allowed in this room/unit is 18.
 - Total maximum number of guests per room/unit is 2.
 - Maximum number of adults per room/unit is 2.
 - Maximum number of children per room/unit is 2.
 - Maximum number of infants per room/unit is 2.
 - This property considers guests aged 17 and under, at time of travel, to be children.
 - Availability of accommodation in the same property for extra guests is not guaranteed.
- Your credit card is charged the total cost above at time of purchase. Prices and room availability are not guaranteed until full payment is received.
- Pricing and payment**
- Some hotels request that we wait to submit guest names until 7 days prior to check in. In such a case, your hotel room is reserved, but your name is not yet on file with the hotel.
 - Rooms are provided by Expedia Travel, under an agency agreement with Expedia.com.au.
- Any changes to or cancellation of your reservation may result in fees from AU\$28.58 up to the full cost of your stay.
- Cancellations and changes**
- Cancellations or changes made before 00:59 (Eastern Standard Time (US & Canada)) on 7/10/2009 are subject to a AU\$28.58 penalty.
 - Cancellations or changes made after 00:59 (Eastern Standard Time (US & Canada)) on 7/10/2009 are subject to a 1 Night Room & Tax penalty.
 - Cancellations or changes made after check-in on 9/10/2009 are subject to a 100% penalty.
 - **Cancelling your stay:** Cancellations can be made online. From your itinerary, click the **How to cancel this hotel reservation** link and follow the instructions.
 - **Changing your stay:** To make changes, please call 1300 EXPEDIA (1300 397 3342) or +61 3 9639 5154 for calls outside Australia, and specify that you booked an **Expedia Special Rate** hotel.
 - All refund requests must occur within 60 days of hotel check-out. At the sole discretion of Expedia.com.au refunds may be given due to extenuating circumstances.
 - If you wish to book multiple rooms, you must use a different name for each room or the duplicate reservation MAY be cancelled by the hotel.

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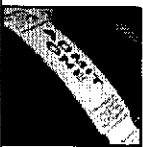


At the airport:

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- Midsize
- Fullsize

 [Search for more cars](#)


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- Attraction passes

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Customer Support

Itinerary number: 1098442308

If you have questions about your reservation, fill out our itinerary assistance form. We'll respond within 24 hours. For immediate assistance call Expedia.com.au at 1300 EXPEDIA (1300 397 3342) or +61 3

9639 5154 for calls outside Australia

Avoid the pain of travelling with cash. go overseas with Visa.

Thank you for choosing Expedia.com.au.