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To: **Bishop Geoffrey Robinson**

From: FR. BRIAN LUCAS, Archdiocesan Secretary

Re: Draft Procedures

Message

I have prepared a first rough draft combining the two versions. I have taken into account the comments of CCI on 26.02.96 version as well as the comments of Fr. Ian Waters on that version.

One matter that is not resolved concerns the question of whether the first recipient of a complaint, who is not a contact person, should do anything more than arrange for a contact person to take over. I would like to talk this through some more.

There will be other matters for discussion but this version may be easier to handle than trying to work through two simultaneously.

I confirm I got the message that you are tied up until 3pm. I have set the rest of the afternoon aside.



Brian