

# SSEB

SANDHURST SCHOOL EDUCATION BOARD



## EMPLOYMENT IN CATHOLIC EDUCATION DIOCESE OF SANDHURST

### 3.0 RESPONSIBILITIES OF STAFF TO SCHOOL AND EMPLOYING AUTHORITY

***Each staff member acknowledges a co-operative professional relationship with her/his school and employing authority.***

Therefore, the staff member undertakes to ensure that she/he:

- 3.1** is honest, truthful and acts with integrity at all times in her/his relationship with the Employing Authority and the delegated school leaders;
- 3.2** adheres to contractual commitments and respect appraisal commitments in accordance with relevant policies and industrial agreements;
- 3.3** supports and complies with the development and implementation of school and Diocesan policies and CECV policies, regulations and industrial agreements;
- 3.4** provides high quality professional service to fellow staff, students and parents/guardians;
- 3.5** commits to appropriate and regular Professional Development in line with school and Diocesan policy;
- 3.6** models a public lifestyle that provides a positive role commensurate with Catholic teaching and practice;
- 3.7** seeks to fulfill all legal obligations such as those involving Duty of Care, Occupational Health and Safety, Copyright, Privacy and Confidentiality, and Child Protection;
- 3.8** maintains appropriate relationships with current and past students at all times, including through digital media, according to school and VIT policy and standards;
- 3.9** acts responsibly in the use of resources in a sustainable and equitable manner;
- 3.10** maintains an appropriate professional registration, such as with the Victorian Institute of Teaching (VIT) to teach in the State of Victoria, or its equivalent where required; **or will maintain a valid and current Working With Children Check, and advise the employing authority immediately if such a Check is withdrawn, or may be withdrawn;**
- 3.11** does not operate beyond the limits of her/his competence and qualifications;
- 3.12** positively promotes the school in the wider community.

**Note:** "Relevant Policies" may include: School/SSEB/Diocesan/CECV/Orders/Congregations.