



CATHOLIC ARCHDIOCESE OF MELBOURNE

BUSINESS MANAGER

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Memorandum

To: Mr John Sheehan
Copy to: Bishop Les Tomlinson
From: Francis Moore
Date: 22 March 2011
Subject: Paul Pavlou

Dear John

Paul Pavlou has received notice to vacate his current premises at [REDACTED], Montrose, by the weekend of 23-24 April.

Paul Pavlou has found a two bedroom unit at [REDACTED] and will move into the Boronia unit on the weekend of 23-24 April.

The rental for the new unit is to be \$290 per week or \$1,257 per calendar month, with a bond of \$1,257 (see Residential Tenancy Agreement attached).

The new landlord is Niki Loonstra. Her NAB bank details are: [REDACTED] and account number is [REDACTED]

Could you please ensure that the existing arrangements under which we cover the rental payments for the property at [REDACTED] Victoria, 3765, ceases with effect from 23-24 April.

As Paul Pavlou has now been laicized, the Vicar General has agreed to pay the rental for his new residence at [REDACTED], Boronia, until the end of June 2011. It may be preferable for this amount to be paid in advance, with Pavlou responsible from 1 July for the ongoing rental commitments.

Could you please contact Paul Pavlou to advise him of the arrangements which will apply once he moves into his new residence.

Yours sincerely

A handwritten signature in black ink, appearing to read "Francis Moore". The signature is fluid and cursive, with the first name "Francis" written in a larger, more prominent script than the last name "Moore".

Francis Moore
Business Manager

Encl.

