

CPSC Minutes of Meeting 12/5/1997

APOLOGY: Darren Holzberger.

PRESENT: Geoff O'Driscoll, Sue Prosser, Sr. Berneice Loch, Sr Anne Slattery, Margie Newton (briefly to meet committee members)

1. Prayer led by Sr Berneice
2. Minutes from last meeting accepted.
3. Report from leadership team: Anne talked to the main points of the report written by Sr Di-Anne Rowan including;

Allan Allaway: A meeting was held with Anne and Di-Anne. Allan does not want the saxophone now, but is interested in \$2000 loan. In a subsequent phone call to Berneice the request was for assistance in development of a comp-computer programme - a loan of \$10,000. This was forwarded to Di-Anne and will not be granted. The \$2000 loan is still possible requiring documentation. Police advised us to be aware of extortion attempts

Anne emphasised that we need only to make an immediate response to a current need while investigation occurs but longer term requests must go through the committee process. We do not need to "jump to attention".

4. Report from Response Co-ordinator including current cases.

- A summary of current cases was presented.
- Staffing: **Margie Newton** has been employed to assist in our response in Rockhampton for 18 hours per week commencing 12/5 and replacing the response co-ordinator on maternity leave from 23rd July until Christmas. **Karyn Walsh** in Brisbane will assist us on a needs basis to interview complainants. **Margie** attended the meeting briefly to be introduced to committee members. **Sue** informed the committee that Margie, Karyn and herself would be meeting Tue 13/5 to handover cases and establish communication processes.
- The issue of Diocesan/Congregational communication was discussed. The case of **AYD** highlighted communication issues eg **AYD** requested the Bishop receive a copy of his complaint and the discussion was around what portion of the complaint should be shared. The decision was to pass on a copy of the whole report to the Bishop.

ACTION: Anne to take a copy to the Bishop.

- BROCHURE Sue raised the idea of a brochure outlining the steps of our complaints process to be handed to complainants. The committee was very supportive of this idea.

ACTION: Sue and Margie to develop.

- **Indemnity:** The issue of indemnity cover for response co-ordinators and committee members was raised. Geoff has had discussions with another solicitor re this issue. Sue has had discussions with an insurance broker who has forms for extending cover. Berneice and Anne affirmed that the Sisters were wanting to provide cover.

ACTION: Sue and Geoff to follow up and report to the next committee meeting.

5 & 6. Darren was unable to attend this meeting so these items - protocols, codes and inservice were help over to the next meeting's agenda.

7. **Forward Planning.** Berneice is due to finish involvement at the end of June. We do not know of a replacement as yet.

8. **Robert Grant:** Some critical brainstorming occurred around ways to use Robert's time at the end of June - to be discussed and decided next meeting.

9. **Next Meetings:** 26 May 12.00 CPSC Office
10 June 12.00 CPSC Office
23 June 12.00 CPSC Office