

**REPORTING PROFORMA – “HARM” TO STUDENTS IN
CATHOLIC SCHOOLS OF THE DIOCESE OF TOOWOOMBA**

STRICTLY CONFIDENTIAL MANDATORY FORM

PART A (TO BE COMPLETED BY “FIRST PERSON” i.e. the staff member who first receives information concerning “harm” or “suspected harm” to a Student)

<p>Allegation/Concern Reported by:</p>	<p>Name: <u>CHRISTINE MENEELY</u></p> <p>Contact No: <u>REDACTED</u></p> <p>School/Other: <u>the primary school</u></p> <p>Position: <u>SCHOOL COUNSELLOR</u></p> <p>Date: <u>18/11/08</u> Time: <u>9am</u></p>
<p>Allegation/Concern Against:</p> <p><input checked="" type="checkbox"/> Staff Member</p> <p><input type="checkbox"/> Other</p>	<p>Name: <u>GERRY BYRNES</u></p> <p>Contact No: _____</p> <p>School/Other: _____</p> <p>Position: <u>PREVIOUS TEACHER</u></p>
<p>Allegation/Disclosure Made by:</p> <p>Where disclosure was made:</p> <p><u>Interview room</u></p> <p>Who was present:</p> <p><u>Student & counsellor</u></p>	<p>Name: <u>KJ</u></p> <p>Address: <u>REDACTED</u></p> <p><u>REDACTED</u></p> <p>Contact No: <u>REDACTED</u></p> <p>Relationship: <u>STUDENT</u></p> <p>Date: <u>18/11/08</u> Time: _____</p>
<p>Allegation Concerning (student):</p> <p>Parent/Guardian Name:</p> <p><u>REDACTED</u></p> <p>Contact No: <u>REDACTED</u></p> <p><u>REDACTED</u></p>	<p>Name: _____</p> <p>Address: <u>AS ABOVE</u></p> <p>Sex: M <input type="checkbox"/> <u>F</u> <input checked="" type="checkbox"/></p> <p>Yr. Level: <u>5</u> Age: <u>10yrs</u> DOB: <u>REDACTED</u> <u>98</u></p>
<p>School: <u>the primary school</u></p>	<p>Phone No: <u>REDACTED</u></p>

Allegation: Abuse by teacher Time: _____ Date: _____

