



16 October 2009

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**BY DELIVERY**

Emeritus Professor Roy Webb AO  
 Chairperson  
 Non-State Schools Accreditation Board  
 Floor 18 Education House  
 30 Mary Street  
 BRISBANE QLD 4000

Dear Professor Webb

**Compliance Notice**

Thank you for your letter of 19 August 2009.

The governing body has now taken steps to rectify the matters identified by the Non-State Schools Accreditation Board (**the Board**) in its Compliance Notice dated 19 August 2009.

I **enclose** the following documents pursuant to page 5, paragraph 8 of the schedule to the Board's Compliance Notice:

1. the reviewed written processes;
2. the reviewed training material;
3. the proposed training program based on the reviewed written processes and training material. The timing of the proposed training to all staff of the governing body reflects the need for the reviewed written processes and training material to be considered and accredited by the Board.

I certify that:

1. the training program as reflected in modules 1 and 4 of the enclosed reviewed training material was delivered by the Director of the Toowoomba Catholic Education Office to the staff at the School on 13 October 2009;
2. Senior Education Officer Ian Hunter has received this training;
3. Senior Education Officer Fry is currently on leave. He will receive this training as a priority on his return;
4. the proposed training program for all staff of the governing body will be implemented as soon as practicable following the accreditation of the reviewed written processes and training material by the Board.

Emeritus Professor Roy Webb AO  
Chairperson  
Non-State Schools Accreditation Board

16 October 2009

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I acknowledge with thanks the assistance of Brisbane Catholic Education in the review of the Toowoomba Diocese's written processes.

Yours faithfully



Fr Peter Dorfield  
Vicar General  
For and on behalf of  
Bishop William Morris, DD