

ST. ANN'S SPECIAL SCHOOL MEETING

8TH AUGUST 2001, 3.30 – 5.30 pm

DIOCESAN CENTRE, 39 WAKEFIELD STREET ADELAIDE

Meeting objectives:

- to coordinate the pastoral response to all concerned;
- to ensure that all parties are fully briefed;
- to facilitate communication between all parties;
- to clarify roles and responsibilities;
- to ensure that *Towards Healing* protocols are followed;
- to consider our duty of care to others in the community who may be at risk;
and
- to consider school, community and public statements.

Documents distributed prior to the meeting:

- Memo to Father David Cappo 25/7/01
- Draft letters to LJ (first interview), and other families mentioned by LJ
- Memo to Archbishop Wilson and Father David Cappo, 31/7/01.

In attendance:

Archbishop Philip Wilson, Father David Cappo (Vicar General), Matthew Abraham (Director Catholic Communications), Jane Swift (Coordinator Human Resource Services, Catholic Education SA), Pauline Verity (Director Professional Standards Reference Group SA), Patrick Monahan (Lawyer CCI), Liam McCarthy (CCI National Claims Manager), Laurie Rolls (Professional Standards Resource Group for CCI), Karen Mole (Claims Officer CCI) and Allan Dooley (Director of Catholic Education).

Agenda overleaf...

Agenda

- 1. Welcome and opening prayer**
- 2. Background**
 - a. First interview (24/7/01)
 - b. Subsequent interviews (6/8/01 & 7/8/01)
 - c. What the families are requiring of us at this stage
 - d. Other information gathered
- 3. Process forward**
 - a. Overall coordination/oversight of the process
 - b. Professional Standards Reference Group Principles and Processes
 - c. Draft letters to people interviewed identifying recommended process
 - d. Pastoral care for families through allocation of support person
 - e. Ensuring that no other person in the community is at risk
 - f. Contact with St Ann's Special School and meeting with staff
 - g. Further contact interviews if requested
 - h. Ongoing contact with police
 - i. Insurance matters
 - j. Media, public and community statements
- 4. Other matters**

Notes for further action and/or decisions taken at the meeting: