

REPORT

HISTORICAL RISK ASSESSMENT SPECIAL SCHOOLS

TO:	JANE SWIFT
FROM:	MARGARET SPEECHLEY
DATE:	13 AUGUST 2010
SUBJECT:	HISTORICAL RISK ASSESSMENT (HRA) SPECIAL SCHOOLS - ST ANN'S, MARION AND ST PATRICK, DULWICH. INTERIM REPORT

PREAMBLE:

Monsignor David Cappo, on behalf of Archbishop Wilson, has requested that a Historical Risk Assessment be undertaken with St Patrick's Special School Dulwich, and St Ann's Special School Marion.

Margaret Speechley has been appointed Executive Officer for the assessment process. She has been instructed to commit the equivalent of 2 days per week to this role. Judy Harris (CEO Legal Counsel) and Michael Campbell (Leadership Development) have been instructed to be part of a small HRA group to assist with managing the work initiated by this review.

Sue Cain, Tony Fuller and Jane Swift have confirmed that the HRA group is to compile all available information regarding past incidents at the Special Schools, and to report all such findings to the Special Issues Taskforce.

SCOPE:

- Following the Information and Planning Meeting held on 16th April and attended by: Jane Swift (Director), Paul Sharkey (Assistant Director), REDACTED (Principal St Ann's), REDACTED (Principal St Patrick's), REDACTED (Principal Consultant), REDACTED (Leadership Development), Judy Harris (Legal Counsel) and Margaret Speechley (Senior Education Adviser), it was determined that the work of the HRA team would include
 - Locating all Reports, store in a central place, analyse all recommendations and follow up those that have not yet been actioned
 - Reviewing all current and past staff files – include CV, letter of appointment, police clearance, mandatory reporting

status, investigations/warnings and file location. Note any warning letters, irregularities, issues and anything that is 'out of the ordinary'

- Reviewing all current and past student files – up to the start date of the current Principals. Include child protection investigations, incidents, action taking, legal counsel and file location
- Locating and reviewing all confidential files stored at CEO (Director's Office, Legal team and PCs), Catholic Church Office (Sue Cain) and O'Loughlin's Lawyers (Tony Fuller)
- Engaging with previous Principals
- Interviewing significant staff members: REDACTED, Martin Aarsden, REDACTED, REDACTED
- Interviewing Anne Carolin, Eileen Young (previous task group)

EDUCATION REVIEW:

Monsignor Cappelletti has also instructed that an Educational Review be undertaken and that facilitators from outside the Catholic Education Office be involved. The reviewers – REDACTED, REDACTED Director of Studies' Special Education, Flinders University, Dr REDACTED Program Coordinator MSW, Department of Social Work and Social Planning, Flinders University and Ms REDACTED Special Education Coordinator CEO will be supported by a Reference Group. It is anticipated that the review will commence in Term 3 2010. A copy of the Terms of Reference is attached. A Report will be prepared and sent to Monsignor Cappelletti on completion of this review.

PROGRESS REPORT.

- Formal Reports dating back to the Slattery Report of 2004 have been located. Status of the recommendations is currently being analysed and noted
- Current Staff files are being reviewed. Margaret, Michael and Judy meet together frequently to ensure consistency in this process and to share information. This has been a more complex task than was originally expected and more time consuming
- Review of past staff will begin shortly. Files are currently being located

- Judy is reviewing the legal files that are held by the legal team at the CEO. Many incidental things are mentioned as part of other investigations. Many of the incidental matters raise child protection concern. Judy has been instructed to note all incidents.
- Judy has already investigated the employment history of a former staff member from St Ann's. Jane has briefed Mons. Cappo about this.
- Meetings have been held with REDACTED in preparation for the Education Review and letters are currently being prepared providing information to members of the Reference Group
- All minutes and notes from HRA meetings now contain the appropriate "subject to legal professional privilege" wording
- Michael, Judy and Margaret have requested that they be provided with written instructions from Jane regarding

MARGARET SPEECHLEY