



## STUDENT RISK PROFILE – Assessor Tool

The Student Risk Profile is an assessment tool that summarises risks in relation to students, staff & others.

RISK INDICATOR CHART				
		LIKELIHOOD		
		Very Likely Known to regularly or very likely occur, given existing circumstances or environment	Likely Known to often or fairly likely occur given existing circumstances or environment	Unlikely Some potential to occur based on previous experience or existing circumstances or environment
*Category 1- High Risk (red)				
*Category 2- Medium Risk (amber)				
*Category 3- Low Risk (green)				
SEVERITY	High (red) Life threatening or cause serious injury	Category 1 (red)	Category 1 (red)	Category 2 (amber)
	Medium (amber) Could result in temporary incapacity	Category 1 (red)	Category 2 (amber)	Category 3 (green)
	Low (green) Could result in inconvenience or first aid	Category 2 (amber)	Category 3 (green)	Category 3 (green)

**Note: It is the responsibility of the class teacher to seek advice from School Executive and/or initiate any review outside of each quarterly review when a students' supports needs change such so that a review is warranted.**

Step	Tasks
1.	The assessors consult people who know the student (both past and present) regarding possible risk factors for the student, staff and others.
2.	Refer to the Student Risk Profile and identify risks by circling the relevant option/s in the "Risk Areas" column, e.g. 2.e. Accidental Movement - falling, bumping.
3.	Place a <input type="checkbox"/> in the relevant column as to whether
5.	Using the "Risk Indicator Chart" on left hand side of this page, assess and indicate with a tick the risk to the student, staff or others for each "Risk Area" circled by assessing which risk category – High, Medium or Low.
6.	Using the "Example Plans" over the page, indicate what current controls and management plans are in place to assess remaining (residual) risk for those students in red or amber risk categories.
7.	For students who are <b>Category One High Risk in any category</b> obtain advice from School Executive (in consultation with School Counselor and parents) <b>BEFORE commencing any community access activity</b> . New students should be assumed to be high risk until a risk assessment is completed.
8.	Indicate any actions to be taken in the last column "Actions to be taken". e.g. Update Behaviour Support Plan, Referral to School Counselor, request for support visuals or social story etc
9.	On completion of a new Student Risk Profile each primary assessor is to electronically save each Student Risk Profile under each student's name to the class thumb drive. Upon completion of every student, the thumb drive is then handed to the Assistant Principal.
10.	The Assistant Principal organizes the transfer of each student's profile onto the server and for each profile to be printed.
11.	Each of the assessors are then to sign off on each Student Risk Profile, submit to relevant Coordinator, who in turn signs off and then submits to the Assistant Principal.
12.	Printed class sets of Student Risk Profiles are to be stored in Community Access folders at reception (along with other relevant support plans and student contact details). These Community Access folders are to be taken by staff for each and every time student/s leave the school grounds.



## STUDENT RISK PROFILE – Example plans

This is intended as a **guide** to examples of risk management plans and support plans to be put in place

Risk Area or Behaviour	Type of Management or Support Plan/s	Assessment Used to Develop Plans
Seizures	Seizure Management Plan	Epilepsy chart Neurology reports Incident reports
Aggression	Behaviour Support and Intervention Plan, IP, visual supports	Behaviour Assessment Communication Assessment Skills Assessment Lifestyle and Environment Review
Dysphagia / Choking	Eating and Drinking Plan Seating and Positioning Plan	Nutrition and Swallowing checklist Seating Assessment Speech Pathology Assessment
Diabetes	Diabetes Management Plan	Medical Review Nutritionist or Dietician Assessment
Eating inedible objects	Behaviour Support and Intervention Plan, IP and First Aid Response Plan	Behaviour Assessment Assessment of physical environment Medical Assessment
Refusal to wear a seat belt	Behaviour Support and Intervention Plan, IP, Travel Training Plan	Behaviour Assessment Skills Assessment Home safety or level of assistance Incident reports
Absconding	Behaviour Support and Intervention Plan, IP	Behaviour Assessment Skills Assessment Home safety or level of assistance Incident reports
Tripping / Falling	Mobility Management Plan Manual Handling Safe Work Procedures	Occupational Therapy assessment Manual Handling risk assessment Incident reports
Manual Handling	Manual Handling Plan Safe Work Procedures	Occupational Therapy assessment Manual Handling risk assessment