

**Points Raised in Discussion with Mr Michael Mc Donald Executive Director of
CCER**

Wednesday 2nd June

- Contacted Michael McDonald re letter from Ms [REDACTED] re school fees and making reference to an alleged sexual assault in about 1993
- Michael asked for a copy of the letter – faxed that day.
- He also asked that I follow up Ms Sue Dixon – CEO/Principal at Mater Dei at this time.
- Michael asked that we search our files for any reference to alleged assault.

Thursday 3rd June

- Contacted Sue Dixon re alleged sexual assault. Sue had no knowledge of allegation or any recollection of incident.
- Contacted Michael and passed this information on to him.

Wednesday 16th June

- Contacted Michael to inform him of progress made. Informed him that we had still to find any documentation of alleged assault, although we had found incident reports related to other matters.
- Michael discussed response to letter from [REDACTED] and made recommendation regarding format of letter and records that should be forwarded to CCER.

Thursday 23rd June

- Forwarded draft letter for Michael's opinion and asked for advice as to how best to pursue investigations.
- Called CCER but Michael was not in office.

Thursday 1st July

- Made contact with Michael regarding appropriate response to Ms [REDACTED]'s letter and he advised we write two separate letters (attached) clearly separating issues of school fees and sexual assault.
- I also asked whether we should be formally reporting this issue to appropriate authorities. Michael asked that he receive all material and he would consider how best to proceed.

Tuesday 6th July

- File forwarded to Michael McDonald at CCER. Will contact re this issue at the commencement of new school term – mid July