



Sisters of the Good Samaritan Education Officer

Trustees of the Sisters of the Good Samaritan
ARBN 062 542 036 incorporated in New South Wales. The liability of members is limited

33 Severn Street Balwyn Nth Vic 3104
ph/fax: 03 9859 3648 email: maryron@hotmail.net.au

COPY

12 November 2001

Sister Sonia Wagner sgs
Superior
Good Samaritan Offices
Locked Bag 15
Glebe NSW 2037

Dear Sonia,

Re: Good Samaritan Colleges Australia

In response to your letter dated 11 October 2001 I am pleased to advise that appropriate action, as indicated in the recommendations approved by you and your Council on 11 October 2001 has been completed. They include:

1. Guidelines – Care and Protection of Students

Recommendation (2) was completed through your letter dated 18.10.01 to the Chair of Board of each College, and with copies as noted in the recommendation.

Your letter to the Director, Catholic Education Office, Victoria, dated 18.10.01, gave information about the Guidelines. The letter also confirmed that the preferred option of the Congregation was for Santa Maria and Mater Christi Colleges to continue to be guided by Catholic Education policies and procedures in handling matters related to the care and protection of students. This completed part of recommendation (5).

Other correspondence required by the remaining recommendations was handled as follows:

- 16.10.01 – Letter to Executive Director, Catholic Commission for Employment Relations NSW (CCERNSW)
- 19.10.01 – Letters to all other persons as noted in the recommendations

In addition, I wrote to Principals of our NSW Colleges, 22.10.01, with a copy to the Chair of Board and Chair of Members, to advise them that, on 17 September 2001, you signed a new Head of Agency Agreement for the purpose of compliance with the Ombudsman Amendment Act 1998. I also confirmed the previous indication given by you that CCERNSW is the approved agency for **Employment Screening**. A similar letter was forwarded to all Members of NSW Colleges.

2. Stewardship of Property

The three papers related to this topic – Basic Principles, Canon Law and Insurance – were forwarded with a covering letter dated 19 October 2001 to the Chair of Board of each College, with a copy to the Principal, Chair of Members, Company Secretary and Bursar/Business Manager and also to each Member of the Colleges.

The letter included the request that these papers be presented to the Board of Directors no later than the first meeting in 2002 for use as a working document.

In due course I will arrange for all the documents related to the above matters to be transferred to the Glebe Office for filing.

With thanks and best wishes.

Yours sincerely,



Mary Ronayne sgs
Education Officer

Cc: Margaret Keane sgs