



Good Samaritan Congregational Centre

Sisters of the Good Samaritan of the Order of St Benedict

11 October 2001

Sister Mary Ronayne, sgs
 Good Samaritan Education Officer
 1/33 Severn Street
 BALWYN NORTH VIC 3104

Dear Mary

Warmest greetings from Sydney!

At the Council of the Superior meeting held today the documents submitted by you *Good Samaritan Colleges, Australia Guidelines- Care and Protection of Students* and *Guidelines Stewardship of Property* were discussed. Again, the Council and I are very grateful for your thorough and precise recommendations and directions and we wish to thank you most sincerely for the many hours of work you do in this most important area of College management.

With regard to *Good Samaritan Colleges, Australia Guidelines- Care and Protection of Students* the Council gave approval to the following recommendations:

- 1) That the *Guidelines: Care and Protection of Students*, for use in Good Samaritan Colleges, Australia be approved with effect from 1 February 2002.
- 2) That a copy of the *Guidelines* be forwarded with a covering letter to the Chair of Board of each college, with a copy to the Principal, the Chair of Members and the Company Secretary.
- 3) That a copy of the *Guidelines* be forwarded to each Member of the respective Colleges for information.
- 4) That a copy of the *Guidelines* be forwarded to the Executive Secretary, National Committee for Professional Standards; the Director, Professional Standards Resource Group Victoria; the Director, Professional Standards Office, NSW; the Executive Director, Australian Catholic Commission for Employment Relations; and the Director – Education Policy & Programs, Catholic Education Commission NSW.

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OFFICES	ST. SCHOLASTICA'S	ARCHIVES
Administration Accounts Email: gsoffices@goodsams.org.au	Hospitality Chapel Meetings, Functions Email: congcentre@goodsams.org.au	Records History Email: archives@goodsams.org.au

Congregational website: www.goodsams.org.au

- 5) That a copy of the Guidelines be forwarded to each of the following with an indication that it is the intention of the Good Samaritan Institute that its colleges in the respective States will be committed to comply with the protocols and procedures determined from time to time by the respective State bodies mentioned below:

New South Wales:

Executive Director, Catholic Commission for Employment Relations NSW

Queensland:

Director, Queensland Professional Standards Resource Group

Victoria:

Director, Catholic Education Office, Melbourne

- 6) That a copy of the Guidelines be forwarded to the Director of Catholic Education of the respective dioceses in New South Wales and Queensland for information.

With regard to the responsibility for action, I would be grateful if you would be responsible for the 6 points above. In point 2 if you would draft a letter for me and email to Mary Robinson I would be delighted to sign it.

With regard to ***Good Samaritan Colleges, Australia Guidelines- Guidelines Stewardship of Property*** the Council and I gave approval for the following recommendations:

- a) That the following papers be approved by the Superior & Council (the Trustees) for use by both the Trustees and each college in the stewardship of all property designated for the use of the college:
- Stewardship of Property – Canon Law
 - Stewardship of Property – Basic Principles
 - Stewardship of Property – Insurance
- b) That the approved papers be forwarded to each college for presentation to its Board of Directors no later than the first meeting of the Board in 2002 for use as a working document.
- c) That the approved papers be forwarded to the Members of the respective colleges for information.

With regard to the responsibility for action, again I would be grateful if you would be responsible for seeing that these are carried out.

With prayerful blessings.

Sincerely in Christ



Sister Sonia Wagner, sgs
Superior