

11 May, 1983

CONFIDENTIAL

Mrs V Smith
Secretary to the Board
Radford College
P O Box 240
BELCONNEN ACT 2616

Dear Mrs Smith,

Re: Mr Gregory R Knight - Application for the Position of Deputy
Principal at Radford College

Mr Knight has held the position of Director of Music at this School since the beginning of 1981. During this time he has made an excellent contribution to the development of the School's Music Program, which had formerly been somewhat languishing.

Mr Knight has always been helpful with suggestions about administration and the improvement of communication amongst staff in various faculties, between staff and students etc. He has, however, not become involved in any major way in the general administration of the School and ~~has yet~~ to develop more subtle methods of communicating with different interest groups within the School. I should expect that in time Mr Knight will develop these skills and present himself as a suitable applicant for such a position.

Yours sincerely,

G A Case
Headmaster