

THE CONSTITUTION OF ST PAUL'S SCHOOL

1. **TITLE** - These presents shall be known as "The Constitution of St Paul's School" framed and adopted under and within the meaning of the Canon.

REPEAL AND SAVINGS

- 2.1 The Constitution heretofore in existence known as "Constitution for St Paul's School" shall no longer apply to the School and the same shall be and is hereby repealed.
- 2.2 Any authority heretofore given to any Committee or Council for the control and management of the School is hereby revoked.
- 2.3 Nothing herein contained shall affect the validity of any act done by any Council under the provisions of any repealed Constitution or whose authority is otherwise hereby revoked.

INTERPRETATION

- 3.1 The provisions of the Canon Interpretation Canon shall apply for the purpose of the proper interpretation of the meaning of the words and phrases herein contained.
- 3.2 In this Constitution unless the context otherwise requires:

"Council" means the Council constituted by the provisions hereof.

"Councillor" and "Councillors" mean the person or persons who are for the time being members of the Council.

"School" is the School known as St Paul's School situated at Bald Hills in the State of Queensland. The term includes the land heretofore occupied by the School and all buildings thereon.

"The Canon" means "The Control and Management of Church Schools Canon 1939". *At the 1990 Synod the Control and Management of Church Schools Canon was repealed and its place was taken by "The Schools Regulation Canon".

4. The School shall be an educational establishment for the purpose of imparting sound religious education according to the principles of the Anglican Church of Australia and in it pupils shall be instructed and trained in branches of learning which may be of benefit to them.

SCHOOL COUNCIL

5. There shall be a Council comprising persons appointed as hereinafter provided.

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- 6.1 The Archbishop and the Registrar shall be ex-officio members of Council. The Archbishop shall preside at any meeting which he attends but he may appoint another person to be the Chairman of the Council who shall act as Chairman of any meeting not attended by the Archbishop and who may act as Chairman at any meeting attended by the Archbishop if the Archbishop so directs.
- 6.2 The Headmaster for the time being shall be a Councillor who shall have a deliberate seat but shall not be entitled to vote.
- 6.3 Three Councillors in addition to the Chairman shall be appointed by the Archbishop. Seven Councillors shall be appointed by the Archbishop-in-Council. The Archbishop may appoint a deputy-chairman from amongst the members.
- 6.4 Other than the Chairman and the Headmaster:
- (a) Each Councillor shall be appointed triennially at the first ordinary meeting of the Archbishop-in-Council after Synod in the year 1984 or as soon thereafter as practicable;
 - (b) Each Councillor shall continue and remain in office except as hereinafter provided until his successor is appointed;
 - (c) Each Councillor may be writing under his hand addressed to the Archbishop resign his appointment and upon the acceptance of such resignation by the Archbishop in office of such Councillor shall become vacant.
- 6.5 The Archbishop-in-Council may consider for the appointment of one of the Councillors to be appointed by it, a person or persons nominated by the body known as the "St Paul's Association" and for another Councillor to be appointed by it, a person or persons nominated by the body known as the "St Paul's School Old Boys' Association".
- 6.6 When the office of any Councillor appointed by the Archbishop becomes vacant it shall be filled by a person appointed by the Archbishop. When the office of any Councillor appointed by the Archbishop-in-Council becomes vacant it shall be filled by a person appointed by the Archbishop-in-Council.
- 6.7 The Archbishop may at any time terminate the membership of any Councillor appointed by him. The Archbishop-in-Council may at any time terminate the membership of any Councillor appointed by it.
- 6.8 Notwithstanding anything hereinbefore contained where the Archbishop-in-Council considers a need exists for the appointment of additional specialist or consultant councillors, it may appoint such additional Councillors for such limited term as it considers necessary.

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- 7.1 The Council shall meet at such places at such times and at such intervals as it may decide but not less frequently than four times each semester.
- 7.2 The Chairman shall convene a meeting upon the written request to do so of not fewer than four Councillors or at the written direction of the Archbishop. The Chairman may also convene a meeting of the Council whenever he may see fit.
- 7.3 Five Councillors shall form a quorum at any meeting of the Council. In the absence of the Chairman and Deputy Chairman from a meeting, an acting Chairman shall be appointed from among the members present.
- 7.4 A written notice of each meeting shall be forwarded to each Councillor.
- 8.1 The Registrar or such other officer as may be delegated by him shall be Secretary to the Council.
- 8.2 The person appointed from time to time as the Diocesan Schools Officer may attend all meetings of the Council.
9. The Council is a Committee under and within the meaning of Section 6 of the Canon. The Council is charged with the control, management and direction of the School and maintenance and protection of the property thereof, subject nevertheless to the provisions of all Acts and Canons in force from time to time. Without in any way limiting the generality of the foregoing the Council shall have the following specific powers and duties:
- (a) The determination after consultation with the Headmaster of the number of teaching staff and officers and other employees of the School;
 - (b) The determination after consultation with the Headmaster of all salaries (other than those of the Headmaster), wages and allowances subject to the provisions of any appropriate Industrial Award and superannuation and entitlement schemes for the benefit of the teaching staff, officers and other employees of the School;
 - (c) The determination of the scale or scales of fees to be paid for tuition of pupils and allowances to be granted to parents or other persons responsible for the payment of fees;
 - (d) The determination of a policy for the enrolment of pupils in the School;
 - (e) The keeping at all times of a correct roll of pupils and of an accurate list of teaching staff, officers and other employees of the School;

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- (f) The consultation with and advice to the Headmaster as to the conduct of the School;
 - (g) The receipt from the Headmaster of regular reports as to the general progress and conduct of the School;
 - (h) The receipt of monthly financial reports in a form determined by the Council;
 - (i) The remission to the Archbishop-in-Council of all industrial claims which may have been received by the School, the Headmaster or the Council;
 - (j) The undertaking and management of schemes for the raising of funds for the purposes of the School.
10. When the office of Headmaster is vacant, or when the Headmaster for the time being has given notice to the appropriate authority and such notice has been accepted, the Archbishop-in-Council shall appoint a Headmaster subject to consultation with the Council and upon such salary and conditions as the Archbishop-in-Council may determine.
 11. The Council shall be entitled to conduct such bank accounts as may be necessary for the proper conduct of the School and all cheques thereon shall be signed by any two of three members of the Council or other persons employed at the School to be duly authorized by the Council for that purpose.
 12. The Council shall report to the Archbishop-in-Council at such time or times as the Archbishop-in-Council shall direct and such report shall contain such detail and particulars as the Archbishop-in-Council may from time to time direct.
 13. The Council may appoint such sub-committee or sub-committees as it may deem necessary or expedient and may delegate or refer such duties of the Council as the Council may determine. Such sub-committee or sub-committees shall conduct its or their business in accordance with the directions of the Council.