



ExecutiveAgenda290305.doc

- 1. Minutes
- 2. Business Arising from Minutes
 - 2.1. *2005 Handbook: complete document is on the website and administration is preparing a summary sheet for distribution to staff and students in the week of classes following the mid-semester break.
 - 2.2. AIM advertising banners IB — *Stephan is*
 - 2.3. Study Link — offer to be tabled for decision. ✓
 - 2.4. Invitation of Tankstream to Danish Royal wedding RM ✓ — *Musica Viva*
 - 2.5. *Business Plan: text sent to Kate Kirkman for formatting and quotes on production of media for dissemination.

- 2.6. *COPHE AGM: RM to attend. — *April 6 2:00pm*
- 3. Properties Report IB

- 3.1. renovations progress — *school Chris Daly — this week for library/admin*
- 3.2. *Building A flooding: Pianos returned to rooms and library operational.
- 3.3. *Elevators in Building A: Elevator access to AIM floors can now be controlled with key lock system.
- 3.4. Accommodation Issues — *Vics reatheak*
- 3.5. Lease for Building A — *Paul Cass today — this week*

- 4. Audio Department Business Plan (Jeff Debnam to attend) — *Check existing use of B315*
- 5. *Ombudsmans Sessions.

Session 1 (10-1130am, 29 Mar 2005) REDACTED and REDACTED officers from the NSW Ombudsman (Child Protection unit), made a presentation to HoDs and other staff on Child Protection and its relevance to AIM.

Additional sessions for AIM High and Young AIMs staffs are scheduled for 8 & 9 April respectively.

Present: Bofinger, Bourke, Brooks, Debnam, Lyon, Marcellino, Phillips, Stratton.

- 6. ADC Booking (held over) ✓
- 7. AIM shop VP (held over) ✓
- 8. Capital Grant VP (held over) ✓
- 9. Communications — *business cards & emails [initial of first name surname@aim.edu.au]*
- 10. Other Business

WWW - feedback *Lyonsnade (AmosEdU)* *IB* *Check with Fran M*

Director General's office response to request for submission of B Mens / post grad courses

(10-12:30) ACB *IB* *Sandwiches and finish at 1:00pm*

IB *Sources of schools of HSE* *Check with Fran M*

HoD - meeting with executive staff - issues of rating