

AA ACT Series A452/1

Item 56/735 Pt. 2

WELFARE BRANCH

03230250

Wards Welfare SectionPosition Nos. 54-57.

DESIGNATION - Patrol Officers
SALARY SCALE - ⁸⁹⁰⁻¹³¹⁰ 2620-368
DIVISION - Third
LOCATION - Northern District (4 positions)

DUTIES

Under the direction of the District Welfare Officer -

1. Patrol and inspection of the following Mission institutions -

A

Croker Island
 Goulburn Island
 Milingimbi
 Elcho Island

B

Yirrkalla
 Umbacumba
 Groote Eylandt
 Rose River
 Roper River

C

Port Keats
 Bathurst Island
 Garden Point
 Retta Dixon
 Oenpelli

D

Town Duty

2. Carry out detailed census of wards and thereafter provide information to maintain census records.
3. Investigate and report on dependants of wards station employees for whom maintenance is claimed by pastoral lessees.
4. Investigate and report on Mission activities, wards coming within the sphere of influence of Missions, and claims made by Missions for financial assistance.
5. Investigate and report on conditions of employment and rates of wages provided by employers of wards, food, shelter, clothing and facilities for hygiene.
6. Investigate and report on cases of injury to wards in the course of their employment and initiate action for compensation when appropriate.
7. Conduct special enquiries and investigations into cases of ill-treatment, tribal murders, indiscipline, etc.
8. Police prohibited areas.

2.

03230250

9. In collaboration with Mission and other authorities, control the drift of wards from remote areas to town centres.
10. Exercise general supervision over all matters affecting the welfare of wards in his patrol area, and in particular to protect them against immorality, injustice, exploitation, imposition and fraud.
11. Control and supervision of Cadet Patrol Officers and training of same as instructed.
12. As required appearance in Courts on behalf of wards.
13. Preparation of reports and submissions on matters related to his patrol areas as and when required by the District Welfare Officer.
14. As directed check stores at Settlements and Ration Depots in patrol area.
15. Forwarding to District Welfare Officer all forms of information relating to Births, Deaths and Marriages of wards.

NOTE : Same duties (excluding 1) for -

Patrol Officer, Elliott	- Position No.
Patrol Officer, Katherine	- Position No.
Patrol Officers (3), Alice Springs	- Position Nos.

Same duties (excluding 1) but responsible to Superintendent in respect of Patrol Officers located at -

Borrooloola	- Position No. 78.
Attack Creek	- Position No. 83.
Beswick	- Position No. 88.
Hooker Creek	- Position No. 93.
Yuendumu	- Position No. 98.
Haast's Bluff	- Position No. 103.

WELFARE BRANCH

03230300

Wards Welfare SectionPosition Nos. 19-27

DESIGNATION - Cadet Patrol Officers
SALARY SCALE - ³⁶⁹⁻⁸⁹⁰
~~2232-628~~
DIVISION - Third
LOCATION - Darwin (9 positions)

DUTIES

Under the direction of the District Welfare Officer -

1. To complete a course of training in the duties of Patrol Officer including -
 - (a) An induction course at Administration Headquarters.
 - (b) A tour of preliminary orientation of selected Settlements and Missions.
 - (c) In the company of the District Welfare Officer or Patrol Officer undertake certain patrol activity.
 - (d) A period of formal training in selected subjects, such as native welfare, tropical medicine and hygiene, anthropology, vocational training and employment schemes ordinances interpretation etc. (possibly a Australian School of Pacific Administration,
 - (e) A period of practical training at selected Settlements to become acquainted with welfare and other work amongst natives and generally to become competent in all prerequisites for the complete Patrol Officer.
2. Carry out under the direction of a Patrol Officer any or all the duties of that position.
3. Carry out any special duties required by the District Welfare Officer.